

Standard Form Number: SF-INFR-08  
Revised on: July 29, 2004

**CHECKLIST OF ELIGIBIITY REQUIREMENTS FOR THE BAC**

Contract: \_\_\_\_\_

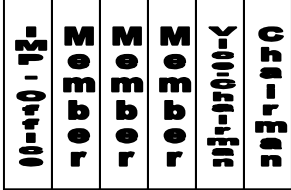
Date: \_\_\_\_\_

Bidder: \_\_\_\_\_

**CHECKLIST OF ELIGIBILITY REQUIREMENTS**

**ELIGIBILITY ENVELOPE:**

**Class "A" Documents**



*Initials of BAC Members if Documents is included*

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- 1. Certification in lieu of Class "A" documents.  
Note: This document certifies that the Class "A" documents are complete. Current and updated. Presence of this documents shall forego the checking of the Class "A: Documents.

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OR all requirements listed under Legal, Technical and Financial Documents

**Class "A" Legal Documents**

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- 1. Valid PCAB license & registration for the type and cost of the contract to be bid.

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- 2. DTI business name registration or SEC registration certificate.

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- 3. Valid and current Mayor's permit/municipal license.

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- 4. Taxpayer's Identification Number or VAT registration certificate.

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- 5. Duly signed statement of the prospective bidder that it is not "blacklisted"

**Class "A" Technical Documents**

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- 1. Duly signed statement of all Ongoing Government & Private Construction Contracts including contracts awarded but not yet started.

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- 2. Duly signed statement of all Government & Private Construction Contracts Completed which are similar in nature to the contract to be bid.

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- 3. Duly signed statement of availability of key personnel that may be used for the contract.

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4. Duly signed statement of availability of equipment owned, under lease and/or has under purchase agreements that may be used for the contract.

Class "A: Financial Documents

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1. Audited financial statements, stamped, received by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing among others the total assets and liabilities.

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2. Duly signed computation of NFCC OR a commitment from a licensed bank to extend to him a credit if awarded the contract OR a cash deposit certificate.

*And Class "B" Documents*

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1. Duly signed letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for eligibility check.

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2. Valid Joint Venture Agreement, if applicable.

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3. Duly signed certification under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction of the original, complete, and that all statements and information provided therein are true and correct.

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4. Sworn affidavit of the bidder that it is not related to the head of procuring entity, members of the BAC, TWG and Secretariat and members of the PMO or End-User Unit and the designers of the project, by consanguinity or affinity up the third civil degree.

Note: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.

Remarks: ( ) Eligible ( ) Ineligible

Recommending Approval:

Technical Working Group:

**ALBERTO L. LORICO**  
TWG

**GUNTHER L. ROSALES**  
TWG

**ROMMEL C. TAM**  
TWG

Approved:

**JOSEPH V. EMBOLTORIO**  
*BAC Chairman*